

"[Type Club Name]" Policies and Procedures for Handicapping

The Handicap Committee within the golf club is responsible for all aspects of the USGA Handicap System, including the computation of each member's Handicap Index. As a committee we will verify that all acceptable scores are reported for handicap purposes. All recorded scores will be made readily available for peer review and random scorecard audits will be performed.

Handicap Committee Members: **"[List names of the the Handicap Committee]"**

As a committee, we ensure compliance with the USGA Handicap System, including peer review. The majority of committee members, including the chair consists of members of the **"[Type Club Name]"**.

The Handicap Committee has set forth the following policies and procedures for all members using the USGA Handicap System.

1. Post all acceptable rounds, including 9 hole scores
2. Scores must be posted within **"[Type Days]"** of the game being played
3. Equitable Stroke Control must be applied to all scores for posting purposes

What is an Acceptable Score?

- If 13 or more holes are played in an 18 hole round
- If 7 to 12 holes are played, post a 9 hole round
- Match play, stroke play and team competitions
- If a player is requested to pick up when out of contention, including team competitions
- If a player is disqualified from a competition but has an acceptable score it must be posted

All acceptable scores must be posted within **"[Type Days]"** using one of the following methods:

- Posting computer at any golf course utilizing GHIN handicap services
- GHIN Mobile app
- SCGA Mobile web page
- scga.org website
- ghin.com website
- IGN at any course not utilizing GHIN handicap services
- Returned to the Handicap Chair/Handicap Committee for posting

Disciplinary Actions for failure to post or player manipulating their Handicap Index:

The following statements are examples you might consider at your clubs discretion.

- 1. First failure to post or potential manipulation of your score will result in a verbal warning**
- 2. Second failure will result in a written warning**
- 3. Third failure will result in the appropriate penalty round issued for scores not posted**
- 4. After your fourth failure to post your score or continued manipulation of the score file, further disciplinary action will be taken as the Handicap Chair and Committee deems fair and equitable**

A player must earn a Handicap Index. No player has an inherent right to a Handicap Index without providing full evidence of ability to our golf club's Handicap Committee. The Handicap Committee has the ultimate authority and obligation to adjust a Handicap Index if it feels necessary to do so.

Please direct any questions or concerns to **"[Type Chair Name]"**, handicap chair at **"[Type phone/email contact information]"**