Print Groups

A print group is a list of specific members at a club, usually a subset, that the club has the capability to print reports just about those members. Example: There is a group of 12 men that play at 6:30 every Friday – the TGIF Boys. The Handicap Chair wishes to monitor those men on a regular basis by running various reports – score posted, Handicap Index/CH, etc. By identifying those 12 members as a print group, it is easy to do.

Go to GHP Online-Club; Club Settings; Print Groups

		S C G A Test Club		User: 73-0995	<u>Logout</u>	
GHIN HANDICAP	PROGRAM Onli	ine				
Home My Golfers All Golfers Scores Club	bs Settings Reports FAQs Quick Sta	art Guide Other Links				1222
Authorized Sen GH	P Online Preferences					
Number Add 73-0995-01 Prin	ditional Service Passwords ne T CLUB		SCGA	Holes 18 Adr	Role ninistrator Roster	

Go to Add Print Group

S C G A Test Club User: 73-0995 Logo GHIN HANDICAP PROGRAM Online Home My Golfers All Golfers Scores Clubs Settings Reports FAQs Quick Start Guide Other Links	
Print Groups	
Print Groups allow you to print Web Reports only for the members in the print group.	.
Club Number: 73 - 995 Club Name: S C G A TEST CLUB	
Currently Defined Print Groups	
The selected club does not have any print groups	
Add Print Group	

Name the Print Group and Save

	The selected club does not have any print groups.
	Add Print Group
Add Print C Name:	TGIF Boys
	Save Cancel

At this point, the options available are to rename, remove or edit/add members. Click on Edit Members to set up the print group.

GHIN HANDICAP PROGRAM (S C G A Test Club Online wick Start Guide Other Links	User: 73-0995	Logout
Print Groups	Print Groups allow you to print Web Reports only for the members i	in the print group.	
Club Information Club Number: 73 - 995	Club Name: S C G A TEST CLUB		
Currently Defined Print Groups Print Group & TGIF Boys Showing 1-1 of 1	Members 0 Edit Name Items per Page: 2	Remove Edit Members	
	Add Print Group		

The entire roster will appear and under "Filters Available Members List "are options to sort by status and gender. Highlight the members to be added to the print group by holding down the CTRL (control) key and clicking on the name.

(NOTE: To highlight many players in a row, hold down the SHIFT key and click on the first name and click on the last name. All the names in-between will be highlighted.

		S C G A Test Club			User: 73-	0995	<u>Logout</u>	
		Online						
GHIN HANDICAP PROC	RAW	Online						
Home My Golfers All Golfers Scores Clubs Settings R	ports FAQs	Quick Start Guide Other Links						
		Print Groups Member List	t					
		Manage the members list of the selected p	orint group.					
		Print Group Maintenance						
Club Information								
Club Number	73 - 995	Club Name: S C G A TEST CLUB						
		Print Group: TGIF Boys						
Filter Available Members List								
		Status: Active Only Reader: All	Show So	locted Only	. [[]]]			
Son	ICE. Alle	Status. Active only Sender. All	- 3110W 36	lected Only				
Sen								
Ser								
Sen								
Sen Mem <u>r List</u> Please click on	he rows below	to select the players. You can use the button	ns below to sele	ct all or clea	ar the sele	ections.		
Ser Mem_rList Please click on Use "Select	he rows below on/Listbox" Sel	to select the players. You can use the button ection Mode (operates like a Listbox, using S	ns below to sele Shift/Ctrl keys fo	ct all or clea	ar the sele	ections.		
Ser Mem _r List Please click on Use "Select	he rows below on/Listbox" Sel	to select the players. You can use the button ection Mode (operates like a Listbox, using S	ns below to sele Shift/Ctrl keys fo	ct all or clea r multiple s	ar the sele election):	ections.		
Sen Mem ar List Please click on Use "Select 23152	he rows below on/Listbox" Sel	to select the players. You can use the button ection Mode (operates like a Listbox, using S Name ADAMS FON	ns below to sele Shift/Ctrl keys fo Active Yes	ct all or clea r multiple so <u>Gender</u> Male	ar the sele election): <u>Service</u>	ections.		
Sen Mem r List Please click on Use "Select 731524 731524 731524	he rows below on/Listbox" Sel Local # 3 2671) 17	to select the players. You can use the button ection Mode (operates like a Listbox, using S <u>Name</u> ADAMS, RON ADAMS, SAM	ns below to sele Shift/Ctrl keys fo <u>Active</u> Yes Yes	ct all or clea r multiple so <u>Gender</u> <u>Male</u> Male	ar the sele election): <u>Service</u> 1 1	ections.		
Ser MemrList Please click on Use "Select GUIL 731524 741566 870172	he rows below on/Listbox" Sel Local# 5 2671 0 17	to select the players. You can use the button ection Mode (operates like a Listbox, using S <u>Name</u> ADAMS, RON ADAMS, SAM ALEXANDER, BRANDY	ns below to sele Shift/Ctrl keys fo <u>Active</u> Yes Yes Yes	ct all or clea r multiple sa <u>Gender</u> <u>Male</u> Male Male	ar the sele election): <u>Service</u> 1 1 1	ections.		
Ser Mem _r List Please click on Use "Select 731534 741565 870173 11611	he rows below on/Listbox" Sel <u>Local#</u> <u>3 2871</u> 17 4 3225	to select the players. You can use the button ection Mode (operates like a Listbox, using S <u>Name</u> ADAMS, RON ADAMS, SAM ALEXANDER, BRANDY ALIG, AL	ns below to sele Shift/Ctrl keys fo <u>Active</u> Yes Yes Yes Yes	ct all or clea r multiple so <u>Gender</u> Male Male Male Male	ar the sele election): <u>Service</u> 1 1 1 1	ections.		
Sen Mem_ar List Please click on Use "Select 731594 741566 870173 11611 162271	he rows below on/Listbox" Sel <u>Local #</u> 3 2671 17 4 3225	to select the players. You can use the button ection Mode (operates like a Listbox, using S ADAMS, RON ADAMS, SAM ALEXANDER, BRANDY ALIG, AL APPLE, CHRISTINA	ns below to sele Shift/Ctrl keys fo <u>Active</u> Yes Yes Yes Yes Yes	ct all or clea r multiple so <u>Gender</u> <u>Male</u> Male Male Male Female	ar the sele election): <u>Service</u> 1 1 1 1 1 1	ections.		
Sen Mem : List Please click on Use "Select 311154 73158 74156 87017 11611 76287 867972 867972	he rows below on/Listbox" Sel <u>Local #</u> 3 2671 17 4 3225 2 2 2 2 7	to select the players. You can use the button ection Mode (operates like a Listbox, using S Mme ADAMS, RON ADAMS, SAM ALEXANDER, BRANDY ALIG, AL APPLE, CHRISTINA BAKER, JAMES	ns below to sele Shift/Ctrl keys fo Active Yes Yes Yes Yes Yes Yes Yes	ct all or clea r multiple so <u>Gender</u> Male Male Male Female Male	ar the sele election): <u>Service</u> 1 1 1 1 1 1	ections.		
Ser Mem _r List Please click on Use "Select 731534 741566 87077 11611 76237 18619 27056 87075 87056 87075 87056 87075 87056 87057 87056 8	he rows below on/Listbox" Sel 2671 2671 3225 27 3 5 2 2 2 2 2 2 2 2 2 2 2 2 2	to select the players. You can use the button ection Mode (operates like a Listbox, using S <u>Name</u> ADAMS, RON ADAMS, SAM ALEXANDER, BRANDY ALIG, AL APPLE, CHRISTINA BAKER, JAMES BLALOCK, PAT CALLARAN SHELDON	ns below to sele Shift/Ctrl keys fo Yes Yes Yes Yes Yes Yes Yes	ct all or clea r multiple se <u>Gender</u> Male Male Male Female Male Female Male	ar the sele election): <u>Service</u> 1 1 1 1 1 1 1 1	ections.		
Ser Mem _r List Please click on Use "Select GHIL 731534 741566 870173 11611 762874 867073 877073 877075 877073 877075 877073 877075 8	he rows below pn/Listbox" Sel 2671 17 4 3225 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	to select the players. You can use the button ection Mode (operates like a Listbox, using S ADAMS, RON ADAMS, SAM ALEXANDER, BRANDY ALIG, AL APPLE, CHRISTINA BAKER, JAMES BLALOCK, PAT CALLENIAN, SHELDON CATHERINE MEE	ns below to sele Active Yes Yes Yes Yes Yes Yes Yes Ye	ct all or clea r multiple su Gender Male Male Male Female Female Male Female Female Female Female	ar the sele election): <u>Service</u> 1 1 1 1 1 1 1 1 1 1 1	ections.		
Ser Mem_sr List Please click on Use "Select 731534 741566 87017 11611 762271 8839797 87076 87077 87076 87077 87076 8839797 8839797 8839797 8839797 8839797 8839797 8839797 8839797	he rows below pn/Listbox" Sel 2671 2671 3225 2 2 2 2 52 2 52 2685 2 2 2 2 8 2 2 2 8 2 2 2 8 2 2 2 8 5 2 2 8 2 2 8 2	to select the players. You can use the button ection Mode (operates like a Listbox, using S ADAMS, RON ADAMS, SAM ALEXANDER, BRANDY ALIG, AL APPLE, CHRISTINA BAKER, JAMES BLALOCK, PAT CALLAHAN, SHELDON CATHERINE, INEE CLAIR, BETSY	ns below to sele Shift/Ctrl keys fo Yes Yes Yes Yes Yes Yes Yes Yes Yes	ct all or clea r multiple si <u>Gender</u> <u>Male</u> Male Male Female Male Female Female Female Female	ar the sele election): <u>Service</u> 1 1 1 1 1 1 1 1 1 1	ections.		
Ser MemrList Please click on Use "Select GIIIE 731534 74166 87073 11611 76237 87075 88039 880	he rows below on/Listbox" Sel 2671 3225 27 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	to select the players. You can use the button ection Mode (operates like a Listbox, using S ADAMS, RON ADAMS, SAM ALEXANDER, BRANDY ALIG AL APPLE, CHRISTINA BAKER, JAMES BLALOCK, PAT CALLAHAN, SHELDON CALTHERINE, NEE CLAIR, BETSY COSTA, RYAN	ns below to sele Shift/Ctrl keys fo Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes	ct all or clea r multiple su <u>Gender</u> Male Male Male Female Male Female Female Female Female Female	ar the sele election): <u>Service</u> 1 1 1 1 1 1 1 1 1 1 1 1 1	ections.		
Ser Mem _r List Please click on Use "Select 731524 741566 870173 11611 762871 86393 8747 8741665 8741675 8741665 8741656	he rows below hn/Listbox" Sel 6 2671 1 17 3 3225 0 2 52 7 2685 9 22 2 52 7 2685 9 22 2 52 7 2685 9 22 2 52 9 22 9 22 9 22 9 12	to select the players. You can use the button ection Mode (operates like a Listbox, using S <u>Name</u> ADAMS, SON ADAMS, SAM ALEXANDER, BRANDY ALIG, AL APPLE, CHRISTINA BAKER, JAMES BLALOCK, PAT CALLAHAN, SHELDON CATHERINE, INEE CLAIR, BETSY COSTA, RYAN COSTA, TRISH	Asive Shift/Ctrl keys fo Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes	ct all or clear r multiple so Gender Male Male Male Female Male Female Female Female Female Female Female	ar the sele election): <u>Service</u> 1 1 1 1 1 1 1 1 1 1 1 1 1	ections.		
Ser Mem _r List Please click on Use "Select 731534 741566 870175 11611 752874 867977 867977 8687987 8687987 8687987 141566 74566 74566 74566 745666 745666 745666	he rows below he rows below in/Listbox" Sel 5 2871 3 17 3 225 2 27 3 2 27 3 2 2 2 2 2 2 2 2 2 2 2 2 2	to select the players. You can use the buttor ection Mode (operates like a Listbox, using S ADAMS, RON ADAMS, SAM ALEXANDER, BRANDY ALEXANDER, BRANDY ALIG, AL APPLE, CHRISTINA BAKER, JAMES BLALOCK, PAT CALLAHAN, SHELDON CATHERINE, NEE CLAIR, BETSY COSTA, TRISH DELACRUZ, MAURA	ns below to sele Shift/Ctrl keys fo Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes	ct all or clea r multiple su Gender Male Male Male Female Female Female Female Female Female Female Female Female	ar the sele election): <u>Service</u> 1 1 1 1 1 1 1 1 1 1 1 1 1	ections.		
Ser MemrList Please click on Use "Select 63002 731534 741566 879707 870756 74666 74666 74666 74666 74666 741566 745666 745666 745666 745666 745666 745666 745666	he rows below m/Listbox" Sel 5 2671 3225 2 37 3 3 2 52 7 2685 9 22 5 22 1 2689 5 12 7 13 1 2891	to select the players. You can use the button ection Mode (operates like a Listbox, using S Name ADAMS, RON ADAMS, SAM ALEXANDER, BRANDY ALIG, AL APPLE, CHRISTINA BAKER, JAMES BLALOCK, PAT CALLAHAN, SHELDON CATHERINE, NEE CLAIR, BETSY COSTA, TRISH DELACRUZ, MAURA EDWARDS, MR MATTHEW C	Active Shift/Ctrl keys fo Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes	ct all or clea r multiple so Gender Male Male Female Male Female Female Female Female Female Female Female Female Female Female	ar the sele election): <u>Service</u> 1 1 1 1 1 1 1 1 1 1 1 1 1	ections.		
Ser Mem _r List Please click on Use "Select 731534 741566 870173 11611 76237 863993 86393 86395 8635 86355 863555 8635555	he rows below hn/Listbox" Sel 0 2671 1 7 3 225 2 52 7 2685 9 22 5 2690 1 2 1 3 1 2691 1 2691	to select the players. You can use the button ection Mode (operates like a Listbox, using S <u>Mame</u> ADAMS, SAM ADAMS, SAM ALEXANDER, BRANDY ALIG, AL APPLE, CHRISTINA BAKER, JAMES BLALOCK, PAT CALLAHAN, SHELDON CATHERNE, NEE CLAIR, BETSY COSTA, RYAN COSTA, TRISH DELACRUZ, MAURA EDWARDS, MR MATTHEW C PLEMINDS, ROY	ns below to sele Shift/Ctrl keys fo Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes	ct all or clea r multiple si Maie Maie Maie Female Female Female Female Female Female Female Female Maie Female Maie	ar the sele election): <u>Service</u> 1 1 1 1 1 1 1 1 1 1 1 1 1	ections.		
Ser Mem .r List Please click on Use "Select 731534 741566 870173 11611 76287 867977 867977 867977 867977 867977 867974 877974 877974 877974 877974 877974 877974 877974 877974 877974 877974 877974 877974 877974 877974 877974 877974 877974 8779777 8779777 87797777 8779777 8779777 8779777 87797777777777	he rows below Internet for the second secon	to select the players. You can use the buttor ection Mode (operates like a Listbox, using S ADAMS, RON ADAMS, SAM ALEXANDER, BRANDY ALIG, AL APPLE, CHRISTINA BAKER, JAMES BLALOCK, PAT CALLAHAN, SHELDON CATHERINE, INEE CLAIR, BETSY COSTA, RYAN COSTA, RYAN COSTA, RISH DELACRUZ, MAURA EDWARDS, MR MATTHEW C FLEMINGS, ROY FLEMINGS, WENDY	Active Active Yes Yes Yes Yes Yes Yes Yes Yes Yes Ye	ct all or clear r multiple su Gender Male Male Male Female Male Female Female Female Female Female Female Female Male Female	ar the sele election): <u>Service</u> 1 1 1 1 1 1 1 1 1 1 1 1 1	ections.		
Ser Mem , List Please click on Use "Select 731534 73154 731554 731554 731554 731554 7315555 7315555 73155555 7315555 731555555555555555555555555555555555555	he rows below m/Listbox" Sel	to select the players. You can use the button ection Mode (operates like a Listbox, using S Name ADAMS, RON ADAMS, RON ADAMS, SAM ALKIA, AL APPLE, CHRISTINA BAKER, JAMES BLALOCK, PAT CALLAHAN, SHELDON CATHERINE, NEE CLAIR, BETSY COSTA, TRISH DELACRUZ, MAURA EDWARDS, MR MATTHEW C FLEMINGS, ROY FLEMINGS, WENDY FRONING, NELL	ns below to sele Shift/Ctrl keys fo Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes	ct all or clear r multiple sr Maie Maie Maie Female Female Female Female Female Female Female Female Maie Maie Maie Female Female	ar the sele election): <u>Service</u> 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	ections.		
Ser Mem _r List Please click on Use "Select 0 0000 0 00000 0 0000 0 0000 0 0000 0 0000 0 0000 0 0000 0 000	he rows below nn/Listbox? Sel 2671 ± 3225 2 2 5 2 2 5 2 2 5 2 2 5 2 2 5 2 2 5 5 5 2 5 5 5 2 5 5 5 5 2 5 5 5 2 5 5 5 2 5 5 5 5 5 5 5 5 5 5 5 5 5	to select the players. You can use the button ection Mode (operates like a Listbox, using S <u>Mame</u> ADAMS, SAM ADAMS, SAM ALEXANDER, BRANDY ALIG, AL ALEXANDER, BRANDY ALIG, AL BAKER, JAMES BLALOCK, PAT CALLAHAN, SHELDON CALHARN, SHELDON COSTA, TRISH DELACRUZ, MAURA EDWARDS, MAY EDWARDS, MAY FLEMINGS, ROY FLEMINGS, ROY FLEMINGS, ROY	ns below to sele Shift/Ctrl keys fo Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes	ct all or clear r multiple so <u>Geneter</u> Male Male Male Female Male Female Female Female Female Female Female Female Female Female Female Female Female Female Female Female Male	ar the sele election): Service 1 1 1 1 1 1 1 1 1 1 1 1 1	ections.		

When finished, check box Show Selected Only and print group will be listed. Click on Save. Click on Print Group Maintenance to return to the Print Groups page.

		S.C.G.A.Test Club		User: 73-099	5 Logout	
						SCCA
GHIN HANDICAP PR	ROGRAI	M Online				
Home My Golfers All Golfers Scores Clubs Setti	inas Reports FA	Qs Quick Start Guide Other Links				222
		Print Groups Member Li	ist			
		Manage the members list of the selected	l print group.		_	
		Print Group Maintenance				
Club Information						
Club	Number: 73 -	995 Club Name: S C G A TEST CLUB				
		Print Group: TGIF Boys				
		·				
Filter Available Members Lis	t					_
	Service: <a< td=""><td>Status: Active Only Gender: All</td><td>Show Sele</td><td>ected Only:</td><td></td><td></td></a<>	Status: Active Only Gender: All	Show Sele	ected Only:		
Marsharlist						-
Weniber List						
Please	click on the rows	below to select the players. You can use the but	tons below to select	t all or clear the select	ons.	
Us	e "Selection/Listbo	x" Selection Mode (operates like a Listbox, using	g Shift/Ctrl keys for	multiple selection):		
	<u>GHIN#</u> L	Name Name	Active	Gender Service		
	7315346	671 ADAMS, RON	Yes	Male 1		
	8679722	225 ALIG, AL 27 BAKER JAMES	Yes	Male 1		
	7466272	52 CALLAHAN SHELDON	Yes	Male 1		
	8684351	690 COSTA RYAN	Yes	Male 1		
	1940	FLEMINGS, ROY	Yes	Male 1		
	9731349 73	1349 GILLINGS, EARL	Yes	Male 1		
	452125	GOLFER, ROY	Yes	Male 1		
i					i	
		Select All Clear Selection	Save			

Additional Print Groups may be added or managed.

S C G A Te	st Club	User: 73-	0995 <u>Logou</u>	
GHIN HANDICAP PROGRAM Online				SCGA
Home My Golfers All Golfers Scores Clubs Settings Reports FAQs Quick Start Guide Other L	inks			2222
Prin Prin	t Groups			
Print Groups allow you to print Web Re	ports only for the men	bers in the print group.		
Club Information				
Club Number: 73 - 995 Club Name: S C G A	TEST CLUB			
Currently Defined Print Groups				
Print Group 📥	Members			
I GIE Boys Showing 1-1 of 1	Items per Pa	ge: 25 V Previous 1 Vex	t	
Add	Print Group			

Once saved, any of the web reports may be set up to print a selected print group.

		GHIN Web Report
Report Menu	Scores Posted Report	Schedule Report Run Report
Club Reports - Club Roster	Report Fi	ilters
Handicap Index/CH Handicap Index/CH Handicap Index Range Handicap Index Range Handicap Labels Internet Scores Posted Local Number Low Handicap Index Most Improved Golfer Reduced Golfers Rounds Posted	Association: 73 w Souther Club: 995 S C Service: 01-Scga w Print Group:	n California Golf Assoc G A Test Club T nd Date: 12/7/2012 Score Type: Home Only
- Score Posting Sheets - Scores Posted - 9 Hole Scores Posted	Report Output	l Columns
Report Scheduling - My Scheduled Reports - My Report Log	Sort Column: Member Name	Name Format: Full Name
- My Report Log	GHIN Number	Date Ocean