



## SCGA Junior Coach

<b>Job Title:</b>	SCGA Junior Coach
<b>Organizational Unit:</b>	SCGA Junior
<b>Reports To:</b>	Program Manager, Instruction
<b>Date:</b>	January 15, 2016-January 15, 2017
<b>Hours:</b>	Must complete 900 hours within the year commitment (Up2Us Sports requirement). Weekly schedule includes 15-20 hours at SCGA Junior golf instruction sites (Pico Rivera GC, Bell Gardens GC, and Norwalk GC) and outreach initiatives within these communities.

### SCGA Junior:

SCGA Junior's mission is to engage under-served youth in the lifelong benefits of golf so that they can achieve their dreams and potential. We're passionate about building the junior golf community and developing new initiatives and opportunities to help juniors grow through golf. Through its programs, SCGA Junior fulfills its mission by achieving the following goals:

- Creating affordable access to golf for all youth
- Teaching smart decision-making skills both on and off the course
- Developing a culture of healthy lifestyles

The SCGA Junior Golf Foundation was founded in 1983 through a gift from the PGA Championship, which was played at Riviera Country Club. It is the charitable arm of the Southern California Golf Association, which is one of the nation's oldest and largest amateur golf associations.

### Available Position: SCGA Junior Coach (Part-Time)

The SCGA Junior Coach (herein Coach) is an employee through Up2Us Sports, the nationwide leader in sports based youth development. The coach will be responsible for supporting the SCGA Junior golf instruction program at Pico Rivera GC, Bell Gardens GC, Norwalk GC and ongoing outreach initiatives within these communities. The responsibilities of the coach include, but are not limited to:

- Assisting the SCGA Junior Golf Instructors and the staff at the facility with the delivery of the golf and decision making curriculum each practice
- Making sure classes are engaging and energized
- Assisting with the coordination, distribution and logging of equipment and program materials
- Coach is required to collect baseline and endline surveys, and daily attendance
- Managing participant point charts for each class
- Assisting golf instructors with the day of class schedule, lesson planning, set up and clean up
- Leading additional golf activities to include on course play and other activities on non-practice days
- Assisting with the planning, organization, and implementation of special events in the community with the goal of engaging new participants
- Providing feedback and suggestions to SCGA Junior staff on how to best utilize time and resources on class days
- Strategically helps plan and implement events and extra opportunities for instruction participants



outside of class to improve the program

**Requirements:**

- Currently enrolled or graduate of a four-year college or university.
- Experience playing team sports. Golf experience is preferred.
- Volunteer experience working with youth, preferably in sports.
- Must have excellent oral and written communication skills; must be detailed oriented and well-organized.
- Ability to integrate diverse viewpoints, ideas, and opinions working with staff, and industry stakeholders.
- Must be willing to learn, be a good team member, and bring a creative energy to the position.
- Must attend Up2Us National Training Institute (Date TBD)
- Proficient in using Microsoft Office.
- Must have reliable transportation.

**Schedule and Pay:**

The coach will work on a part-time basis for 900 hours. This will include after school hours and weekends. The coach will be expected to attend the majority of program sessions, helping the instructors with setup and administration. SCGA Junior coaches are employees through Up2Us Sports, and are paid \$10.10 per hour with a \$1,000 education award upon completion of all program requirements. The coach will be paid twice monthly through Up2Us Sports. No other benefits are offered.

**Submissions:**

Qualified individuals who meet the job requirements should submit their resume with a cover letter indicating "SCGA Junior Coach Opening" in the subject line to Kaycee Wilke at [kwilke@scga.org](mailto:kwilke@scga.org).